

Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council held in The Kilpeck Village Hall on Monday 11th April 2022

No KPC/MW/180

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr N Eynon
Councillor Mr D Thompson

Clerk Mr M Walker

Also Present

Ward Councillor Mrs Christy Bolderson and three further members of the public.

Prior to the meeting commencing the Accounts File for 2021 – 2022 were checked by Councillor Mrs J Davies Chairman and Councillor Mr M Parsons Vice-Chairman, no anomalies or discrepancies were found.

The Ordinary Meeting of the Parish Council was formally opened by the Chairman at 7.00pm

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mr D Howie, Councillor Mr D Roden {Lengthsman/Contractor}, Councillor Mr G Statham and Councillor Mrs B Wood.

Mr James Howell Locality Steward and Police Representatives not present.

*Councillor Mrs M Lloyd,

{*see Minutes of the Ordinary Parish Council Meeting No **KPC/MW/174** held on Monday 13th September 2021}.

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors.

No Declarations of Interest were made.

2.2 To consider any written applications for dispensation.

No new written applications received.

3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No **KPC/MW/179** held on Monday 14th March 2022 were unanimously confirmed as a true record and signed by the Chairman.

4.0 Financial Report

4.1 Receipts

No receipts received

4.2 Invoices for Payment

HMR&C 4 th ¼ Payment January February March	£309.40
Cheque 001036 Paid 31 st March 2022	
Dave Roden Lengthsman/Contractor Invoices	£11,964.00
Year 2020, Year 2021, Year 2022	
Cheque 001038 Paid 14 th March 2022	
Clerk's Salary April 2022 Gross	£601.22
Mileage	£16.43
Postage	£1.98
*Payroll Manager 100 Annual Licence 1/3 Share 245056	£60.00
{*Authorised for Clerk to pay by Credit Card}	
TAX NIC £100.20	
Cheque 001039	



Dave Roden Lengthsman/Contractor Village Hall Invoices £480.00

Cheque 001040

{To be paid out of Village Hall Field Fund - Remaining Balance £1,216.80}

All payments were **Unanimously Approved**

4.3 Bank Balances as per statements

@ 4th March 2022 Bank Statement Treasurers Account No 50 £11,321.29

@ 1st April 2022 Bank Statement Treasurers Account No 51 ***£7,532.10**

***End of Year Balance**

@ 4th March 2022 Bank Statement Business Bank Instant No 42 £29,494.56

@ 1st April 2022 Bank Statement Business Bank Instant No 43 ***£19,494.79**

***End of Year Balance**

Bank reconciliation signed by the Chairman for both accounts

Sunderlands - Village Hall Field Rent for 01/04/2022-30/03/2023 £730.00

Agreement to be returned to Sunderlands, signed by Parish Council Clerk Mr M Walker and witnessed by Councillor Mrs J Davies Chairman.

5.0 A465 Speed / Traffic Management Wormbridge -- Hereford

5.1 Joint A465 Speed/Traffic management issues with Allensmore Parish Councillors and South Wye Police
Draft letter sent to all businesses in the Kilpeck Parish Council area. No replies received.

**Working Group to consist of:-*

Councillor Mrs J Davies Chairman, Councillor Mr M Parsons Vice-Chairman,

Councillor Mr D Howie, Councillor Mr G Statham, Councillor Mr D Thompson and Clerk.

Email from Allensmore Parish Council stating their next meetings are 19th May {Annual Parish Meeting and Annual Parish Council Meeting} and 21st July 2022.

Clerk to ask for a joint evening meeting {not Tuesday or Wednesday} April 2022 about 7.00pm

5.2 “Village Gateways” Wormbridge A465 and Kilpeck Village

Assessment Request Form from Balfour Beatty /Herefordshire Council completed by A465 Working Group and submitted to above. No reply as yet.

5.3 To receive any General Highway or Public Rights of Way issues

Wormbridge Church wall and gate damaged 6th / 7th April, approximately £2,000.00 to repair.

Clerk to write to SAS Camp reference incident for any available information

Major General Nicholas Charles Laybourne Perry DSO MBE

Pontrilas Army Training Area (PATA) Herefordshire HR2 0JA

Pontrilas Sawmill Bus Stop lay-bys again messy and dusty both sides of the road plus other matters
Ward Councillor Mrs Christy Bolderson to follow up.

6.0 Her Majesty Queen Elizabeth II Platinum Jubilee Celebrations

Celebration at Whitfield Sunday 5th June 2022, 12.00 noon – 5.00pm

6.1 To consider provision of Jubilee Mugs for the children in the Parish Council Area

The Parish Council resolved to order 48 mugs with the logo “Kilpeck Parish Council” embossed on them to be given out at the “Afternoon Tea” Celebrations in Kilpeck Village Hall in July.

To be ordered from mugworks.co.uk

6.2 Request for Local Photographs reflecting last 70 years 1952-2022

Request to be put in “The Good News Magazine” and “The Hereford Times”

Chairman to action



Reports

7.1 Kilpeck Village Hall

The Village Hall had been decorated inside, by three people and a sign “Kilpeck Village Hall” had been ordered.

The Community Coffee mornings had re-started 10.00am – 11.30am {Last Tuesday in the month}

7.2 Ward Councillor Mrs Christy Bolderson

Ward Councillor gave an overview of the following:-

April’s update

Digital Household Grant The [Digital Household Grant](#) is being made available to the 2,324 premises in South Herefordshire descoped by Gigaclear and has a broadband connection of less than 30Mbps. The grant will cover the installation cost of a 4G LTE internet connection using external directional antennas. A low earth orbit satellite solution will be explored with the resident for properties where a 4G signal is not available.

New arrangements for the management of Public Rights of Way (PROW) and Traffic Regulation Orders (TROs) From Friday 1 April, the management of Public Rights of Way (PROW) and Traffic Regulation Orders (TROs) have moved from BBLP to Herefordshire Council, who will work in partnership with Hoople to deliver these services. There are no changes to the way that PROW defects are reported, which is still through [the council website](#) and the service can be contacted by email at PROW@herefordshire.gov.uk. TRO requests should continue to be made through [the council website](#) and the Traffic Management team can be contacted by email at TM@herefordshire.gov.uk

Household Recycling Centres move to summer opening hours Household Waste and Recycling Centres in Herefordshire will operate summer opening hours from 1 April. The new opening times at Hereford will be 8am to 6pm, 7 days a week. To ensure safety and efficiency, residents are still required to book slots and only those who have booked a slot will be allowed entry. Residents can book up to four slots every two weeks. To book online and for more information, visit Herefordshire.gov.uk/recycling. For those unable to book online, contact the Herefordshire Council customer services team on 01432 260051

Herefordshire Council Delivery Plan 22/23 Two years ago, the council set out its vision for Herefordshire in the County Plan 2020-24. How the council is progressing towards meeting these ambitions and its priorities for the coming year are outlined in a new [Delivery Plan 2022/23](#), which has been agreed by Cabinet

Herefordshire Hoard The council have launched a very exciting campaign to bring the 1100-year-old Anglo-Saxon and Viking [Herefordshire Hoard](#) back to the county. The Herefordshire Museum Service Support Group (HMSSG) is aiming to raise the £776,250 purchase price mainly through professional bodies and also from contributions from the public

Panel members for Schools’ Independent Appeal Panels (Voluntary role) Herefordshire Council are looking for volunteers who either have experience in education (particularly if you have recent past experience as a head teacher or are a school governor) or are lay people with no educational background and who would like to serve on the Herefordshire schools’ independent appeals panels. It is an unpaid role but expenses will be reimbursed. Appeals take place during the working day, mostly during the school term times, and you are free to accept or refuse any panel dates offered to you. Initial and refresher training will be provided. You can find out more about the role on the [Hoople website](#)

Vouchers launched to save on baby costs Herefordshire Council have launched an incentive scheme to encourage parents/guardians to replace single-use nappies in favour of reusable varieties. Parents/guardians can apply for a limited number of £200 vouchers to use at selected suppliers to purchase nappies, liners and nappy buckets. All Herefordshire parents/guardians with a child aged 18 months or younger living with them are eligible for the voucher scheme. See: [Vouchers launched to save on baby costs](#)

Council Tax Council tax and Business Rates information has been issued to all qualifying premises over the last month. Your Council Tax Explained is available to [download](#) and other useful information available includes [What your council tax pays for](#), [How your council tax bill is calculated](#) and [Guide to the council budget](#)

Support for Ukraine Russia’s invasion of Ukraine is distressing and concerning and it’s a deeply saddening time to see the devastating impact of war on families and communities.



Herefordshire Council has collated resources together on the Talk Community Directory, to help Ukrainians, along with different ways that we can support each other. There's information on how you can donate to get urgent supplies to people fleeing Ukraine, and how to support children and young people who may have questions about the war or are seeking reassurance. The Ukraine support information can be found at www.talkcommunitydirectory.org/ukraine

Latest Consultations and Resident Feedback [Local Plan - Policy options consultation](#) - The Local Plan 2021- 2041 will set out the planning framework for the county and will cover issues such as housing provision, the economy, retail and town centres, infrastructure provision and the environment. It will also set out policies by which planning applications will be determined, in addition to allocation land for housing, employment and other uses. We have now reached the stage where consideration needs to be given to any policies that are to be included in the Local Plan. The responses received during this consultation, together with a number of evidence base studies, will help form the draft Local Plan. The consultation runs from 4 April 2022 until 16 May 2022

[Signs of Safety Survey](#) - Survey to gather feedback about how well Herefordshire Council are working with children and young people and their families in the county. Consultation runs 4 April to 29 April 2022

[Proposed increase to taxi licence fees 2022-23 consultation](#) - In accordance with Section 70 of the Local Government (Miscellaneous Provisions) Act 1976, Herefordshire Council are consulting regarding increasing the fees paid for applications associated with taxi and private hire vehicle, driver and operator licences. Comments must be received before 22 April 2022

[Draft Environmental Building Standards Supplementary Planning Document consultation](#) - The document does not introduce new policy but is designed to provide supplementary guidance on the [adopted Herefordshire Local Plan - Core Strategy](#) environmental quality policies. It will be a material consideration in the determination of planning applications. Consultation ends 13 April 2022

[Moving traffic offences consultation](#) – have your say on the introduction of enforcement by camera for moving traffic offences. Your feedback and comments on the exact locations where cameras may be deployed by Herefordshire Council can be submitted before 15 April 2022

Covid-19 update as of 1 April 2022 Case rates have increased from my last report with the seven day rolling rate of new cases by specimen date ending on 1 April 2022 being 819.5 cases per 100k people compared with cases in England at 716.5 per 100k population. For more information on Coronavirus see [Herefordshire Council website](#) and local data [Understanding Herefordshire Covid-19 summary website](#)

Neighbourhood Matters from West Mercia Police Neighbourhood Matters enables residents, businesses and community groups to keep in touch with our local West Mercia Police teams and learn more about what they are doing in your community. It's free to sign up and is a great way to know what's happening in your area and what is being done about it. You can choose to receive updates on crimes and latest information on on-going incidents. You can also hear about positive police action, good news stories and be able to play an active part in helping with public appeals. To find out more and sign up, visit the [Neighbourhood Matters website](#).

Highway or Footpath Defects Rather than contacting the Locality Steward directly, please can I encourage you to report any defects and potholes by phone 01432 261800 or by logging onto the Herefordshire Council website <https://www.herefordshire.gov.uk/info/200196/roads>.

You can report the following items online:

- [Faulty street light](#)· [Flytipping](#)· [Public right of way problem](#)· [Highway drainage issue](#)
- [Overhanging tree](#)· [Pavement needing repair](#)· [Pothole](#) or use the [ReportingApp](#)
- [Road needing resurfacing](#)· [Road sign defect](#)· [Worn road markings or missing cats eyes](#)

Cheers Christy

Planning Consultation 221063 9, Castle Park, Kilpeck Hereford
Proposed extension, garage and workshop
Brought to the Parish Council's attention by the Ward Councillor
Member to provide more information



7.3 Locality Steward Mr James Howell

Reports sent via email

7.4 Lengthsman Report

Lengthsman not present and no report available

7.5 Drainage Grant application

Drainage Grant submitted to Balfour Beatty / Herefordshire Council.

7.6 To confirm dimensions **and wording** of brass plaque for commemorative bench

The bench is now finished and will be positioned on the Church Green in the spring.

Size 8" x 4" from (R S Signs & Engraving) and wording to be

"In memory of George Meadmore a lifelong resident of Kilpeck Parish"

8.0 **Public Question Time**

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

Member of the public asked many questions and was answered by the Parish Council reference the Whitfield Development. There is no information as yet due to the planning application not being submitted to Herefordshire Council Planning Department.

Police email link from Ward Councillor see Item 7.2.

Police to be invited to the next full Parish Council meeting.

9.0 **Neighbourhood Development Plan (NDP)**

To receive update regarding the DRAFT Kilpeck Neighbourhood Development Plan and to agree way forward

The Parish Council unanimously resolved for "Option 1" presented by the Clerk for the Draft NDP Questionnaire, with minor amendments, be approved for distribution following Whitfield's Public Open Day, Monday 21st March 2022 from 5.00pm – 7.00pm at Wormbridge Court Farmhouse

10.0 **Information Sheet**

(Not covered by an agenda item and for information only)

2nd May 2017	Application No 171547 Timber and Builders Merchant Pontrilas, Hereford HR2 0BE Application for approval of details reserved by conditions 3, 4 & 15 attached to Planning Permission 142033 Application Still Valid
27 th August 2019	Application No192443 Land at Wormbridge (both sides of A465) Hereford Hybrid planning application; Outline with all matters included except landscaping for 70 new dwellings, new flexible workspace (B1a/B2/B8) and replacement childcare facility; and Full Planning for the change of use of existing schoolhouse to residential and change of use of existing dwelling to a community facility (A1/A2/A3/D1) and associated infrastructure Application Still Valid
1 st July 2021	Application No 212150 Top Hill Farm Pontrilas Hereford HR2 0BE Proposed replacement dwelling with associated garage/workshop Application Still Valid
26 th October 2021	Application No 213826 Land adj to Three Horse Shoes Winall Allensmore Herefordshire Proposed variation of condition 2 of planning permission 194274 (Erection of one dwelling and associated works) – to convert the integral garage into a home office and addition of a carport Application Still Valid
<u>Correspondence</u> 8 th March 2022	Sunderlands Email reference Farm Business Tenancy {Parish Council Resolved for Agreement to be renewed for the new season as is}
March 2022	Report A Pothole Verge markers Pumphouse Corner towards Kilpeck CASE Reference Number CAS-835757-Y8M5H2



30th March 2022

Herefordshire Council

Letter reference New arrangements for Public Rights of Way (PROW) and
Traffic Management Orders (TROs)

Received after information sheet was printed

Herefordshire Council

The Herefordshire Local Plan 2021 – 2041 Policy Options 6 week Consultation 04/04/2022 – 16/05/2022

Deadline for responses 16th May 2022

11.0 Agenda of the Next Meeting

Items to be included at the next Parish Council Meeting


Damaged Wormbridge Church wall and gate

Pontrilas Sawmill Report from meeting

12.0 Date, Time and Venue of Next Meeting

The next Meeting will be the Annual Meeting of the Parish Council on **MONDAY 9th May 2022** to be held in Kilpeck Village Hall (subject to availability) and is due to commence **at 7.15pm** or immediately on completion on the Annual Parish Meeting if later.

Meeting declared closed at 8.45pm

Signed..........

Parish Council Chairman Councillor Mrs Joyce T Davies

Date 9th May 2022